

**Office of the Principal Government Degree College
Tangmarg, Baramulla, Kashmir.**

Code of Conduct for students:

The College assigns a great importance to discipline. It monitors closely the behavior and conduct of the students on the campus. All students enrolled in the college must observe the following rules & regulations laid down by the college administration in letter and spirit.

General Rules:

- Students must come to college in uniform .No student wearing jeans or in casual dress shall be allowed to enter the college premises.
- No girl student wearing precious garments or jewellery shall be allowed to enter the college premises.
- Students will not be allowed to enter the college after 10:30 am and leave before 03:00 pm .Any urgency however ,may be reported to the Principal or Dean students welfare.
- Students shall always carry their identity cards with them and produce it as and when demanded.
- A student remaining absent continuously for seven days shall be struck off the rolls.
- Students failing to secure 75% attendance in all the four subjects will not be allowed to sit in the university examination .
- No student male or females shall make use of mobile phone in the college .
- Any student found carrying cell phone will be fined and phone will be ceased .
- Students must take care of the college property .Any student found guilty of damaging any kind of property will have to pay double the cost of the same.
- Plying of motor vehicles and bikes and smoking in the college campus are strictly prohibited .Any student found guilty of resorting to such activities will be severely dealt with
- No outsider should be invited to the college by any student.
- Ragging is a crime, hence prohibited in the college.

Library Rules.

- While entering the library \reading room, personal bags,\books shall be kept at the counter.
- Only one book shall be issued to a student at a time.
- A student shall have to return the book within time 14 days from the date of issue, failing which fine @ Rs.02/=per day/per book shall be charged.
- While borrowing the book from the library, the student shall satisfy him \herself about the physical condition of the book .
- Any student found guilty of teaching out pages of the book shall have to replace the book or pay three times the cost of the book.

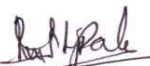

Principal



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Tangmarg, Baramulla, Kashmir.**

CODE OF CONDUCT FOR COLLEGE TEACHERS.


1. Every teacher shall discharge his/her duty with high degree of efficiency diligence, zeal and zest to match with academic standards and performance.
2. Every teacher shall maintain his standard of punctuality, honesty, dedication and professional ethics.
3. Every Teacher must update his/her knowledge and skill to equip himself/herself professionally for proper discharge of duties.
4. Every teacher should develop an extremely good rapport with his colleagues, students and other staff members to promote proper understanding of things unity and harmony in the college.
5. No teacher shall absent himself/herself from duties at any time without prior permission from the Principal. Any dereliction in duty may lead the loss of job.
6. No teacher shall indulge in any kind of strike or provoke/ instigate students to go on strike for any reason whatsoever.
7. No teacher shall commit any act of indecency and immorality inside or outside the campus.
8. Every teacher should strive hard for academic excellence in discharging his/her duties and conduct himself/herself in the manner of a perfect role model for other to emulate.
9. No teacher shall bring any political or outside pressure on the college administration for any purpose.
10. Every teacher has to abide by rules and regulations pertaining to services, leaves, discharge of duties and responsibilities as set by the Govt.
11. Every teacher shall cooperate and collaborate with his/her colleagues and must actively take part in all activities to be organized by the college in addition to his routine teaching work.


Principal

CODE OF CONDUCT FOR Principal.

A Principal should always be honest, fair, law abiding objective, supportive and protective even when the students do not want him to be. He should.

1. Chalk out a policy and Plan to execute the vision and mission.
2. Recommend and forward plan/proposals/communication to the higher authorities.
3. Ensure that the staff and students are aware of rules, policies and procedures laid down by the institution and enforce them firmly.
4. Monitor, manage and educate the administration of the institutions and take remedial measures/action based on the stakeholders feedback.
5. Listen to students' idea and set a supportive tone.
6. Apply himself with high degree of integrity and exhibit outstanding leadership skills.
7. Makes Ethical Decision: Principals shall make all their discussions based on the best interest of the students and the Institution.
8. Honor Commitments: Principals must stand by the word and abide by laws.
9. Maintain professional boundaries: Principals must refrain from inappropriate conduct and relationship with students and staff.
10. Ensure objective Leadership: Principal should empower all staff members and students to reach their maximum potential. This is done by allowing teachers to practice reasonable educational freedom without interference by a biased Principal.
11. Maintain Honesty: Principals must apply active and passive honesty. They should not directly lie any one. They must never withhold vital information that should be made public.


Principal